**APPLICATION FORM**

**Selection: Policy Officer – Methane Emissions (FGIV)**

**Reference: ACER/2024/09**

**Personal Information**

|  |  |
| --- | --- |
| SURNAME (family name) |  |
| NAME (given name) |  |
| Nationality |  |
| Gender |  |
| Date of birth |  |

**Contact Details**

|  |  |
| --- | --- |
| Address (Street / number / post code / city / country |  |
| Phone number |  |
| E-mail address (to be used for communication) |  |

**How did you learn about this selection procedure?**

[ ]  ACER website [ ]  EUAN

[ ]  ACER social media [ ]  through a colleague/ friend

[ ]  EPSO [ ]  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Eligibility criteria (please specify)**

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Level of education which corresponds to completed university studies of at least three (3) years, attested by a diploma; | YES[ ]  | NO[ ]  |
| 2 | Have a thorough knowledge of one of the official languages of the European Union[[1]](#footnote-1) or Norway, Iceland and Liechtenstein and satisfactory knowledge of a second of these languages (level B2 of CEFR[[2]](#footnote-2)) to the extent necessary to perform their duties; | YES[ ]  | NO[ ]  |
| 3 | Be a national of a Member State of the European Union, Norway, Iceland or Lichtenstein | YES[ ]  | NO[ ]  |
| 4 | Be entitled to their full rights as a citizen; | YES[ ]  | NO[ ]  |
| 5 | To have fulfilled any obligations imposed by the applicable laws concerning military service;  | YES[ ]  | NO[ ]  |
| 6 | Be physically fit to perform the duties linked to the post[[3]](#footnote-3). | YES[ ]  | NO[ ]  |

**Selection criteria**

**Essential criteria**

|  |  |  |
| --- | --- | --- |
| Degree in a field relevant to the post (engineering, physics, mathematics, economics, or similar academic area) | YES[ ]  | NO[ ]  |
| *Please describe related tasks, your exact role and responsibilities, and the tangible results of your work (300 words maximum)* |
| [type here] |
| At least 2 years of relevant professional experience in the field of gas infrastructure and/or methane emissions.  | YES[ ]  | NO[ ]  |
| *Please describe related tasks, your exact role and responsibilities, and the tangible results of your work (300 words maximum)* |
| [type here] |
| Proven professional experience related to data analysis (using, retrieving and analysing data from databases and other sources). | YES[ ]  | NO[ ]  |
| *Please describe related tasks, your exact role and responsibilities, and the tangible results of your work (300 words maximum)* |
| [type here] |
| Proven ability to manage and work with various stakeholders.  | YES[ ]  | NO[ ]  |
| *Please describe related tasks, your exact role and responsibilities, and the tangible results of your work (300 words maximum)* |
| [type here] |

**Advantageous criteria**

|  |  |  |
| --- | --- | --- |
| Thorough understanding of regulations and policies in the gas and/or methane emissions sectors at national or at European level acquired through training or professional experience.  | YES[ ]  | NO[ ]  |
| *Please describe related tasks, your exact role and responsibilities, and the tangible results of your work (300 words maximum)* |
| [type here] |
| Project management experience in regulatory, techno-economic and financial aspects of gas infrastructure and/or methane emissions.  | YES[ ]  | NO[ ]  |
| *Please describe related tasks, your exact role and responsibilities, and the tangible results of your work (300 words maximum)* |
| [type here] |
| Professional experience in an international environment  | YES[ ]  | NO[ ]  |
| *Please describe related tasks, your exact role and responsibilities, and the tangible results of your work (300 words maximum)* |
| [type here] |

**Knowledge of languages**

**Please use the self-assessment grid available** [**HERE**](https://rm.coe.int/CoERMPublicCommonSearchServices/DisplayDCTMContent?documentId=090000168045bb52)

|  |  |
| --- | --- |
| **EU Language** | **My level of language proficiency** |
| **Understanding (Listening + Reading)** | **Speaking** | **Writing** |
| Select Language | Select Level | Select Level | Select Level |
| Select Language | Select Level | Select Level | Select Level |
| Select Language | Select Level | Select Level | Select Level |
| Select Language | Select Level | Select Level | Select Level |

**References**

|  |
| --- |
| **Persons to provide professional reference on my skills, competences, achievements, and conduct** |
| 1 | Name and Surname |  |
| Relation (*superior*) |  |
| E-mail contact |  |
| Phone number |  |
| 2 | Name and Surname |  |
| Relation (*peer*) |  |
| E-mail contact |  |
| Phone number |  |
| 3 | Name and Surname |  |
| Relation (*subordinate*) |  |
| E-mail contact |  |
| Phone number |  |

**Motivation**

|  |
| --- |
| **Motivation statement** |
| This page provides you with an opportunity to explain your application – Why do you think you fit the position and **why would you like to work at ACER** – by any additional information not mentioned in previous sections. (500 words maximum) |
| [type here] |

1. The languages of the EU are Bulgarian, Croatian, Czech, Danish, Dutch, English, Estonian, Finnish, French, Irish, German, Greek, Hungarian, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovene, Spanish, and Swedish. [↑](#footnote-ref-1)
2. Language levels of the Common European Framework of Reference: <http://europass.cedefop.europa.eu/resources/european-language-levels-cefr> [↑](#footnote-ref-2)
3. Before the appointment, a successful candidate shall be medically examined by one of the institutions’ medical officers in order for the Agency to be satisfied that he/she fulfils the requirement of article 28(e) of the Staff Regulations of the Officials of the European Union. [↑](#footnote-ref-3)